



FIELD TRIP POLICY FOR PARENTS

Before the Trip

You must have a valid Virginia State License, current registration and current inspection sticker. Be sure to get a first aid kit from the school if you do not carry one in your car. Your car should always have enough gas to complete the field trip. **Never make unnecessary stops for gas or other reasons with students in the car.**

The school can provide booster seats for all children under 40 pounds or not yet 4 years old. When in doubt, use a booster seat. **At no time should a student be seated in the front seat of any car.** Whenever possible, seat all children in the school van and parent's can ride together. The second choice is to take children in your car with their parent(s) accompanying them. Take your own child if there isn't room in the can.

Loading / Unloading Passengers

Always stop your vehicle at the curb, out of the way of traffic, and on a side street instead of a busy street. Always supervise the children as they get into or leave your car. Children should enter and exit one at a time.

During the Trip

You are responsible for the children in your care. While Hunter Mill Country Day School Staff would like all participants to enjoy the field trips, your real purpose is as a resource to the teacher. Keep track of children assigned to you and assist the teachers in any way you can.

Caravan

If you are driving children other than your own, you should drive behind the school van. Obey posted speed limits, drive in the far right lane except when making left turns, lock doors when the vehicle is moving. **Never leave children unattended in the car.** The driver should always wear a seat belt. In general, never discipline a student in your charge. If a child is disruptive or causing a hazard for the safe operation of the vehicle, tell the teacher. Let them deal with it.



TRANSPORTATION POLICY ACKNOWLEDGMENT

To All Parents:

If you signed a general permission slip for your child to go with his or her class on a scheduled field trip, there is a section that pertains to transportation to and from the event. This states that if the school van is at its maximum safe capacity, a parent from that class may transport children in their own car. Your Parent Advisory Board just wanted to make sure this section of the permission slip is clear and your signature on this form will be added to your file. This overflow situation does not happen very often, but in the event additional vehicles are used, we wanted you to understand that your child may travel to the event in a private vehicle.

I fully understand the transportation policies of Hunter Mill Country Day School.

Child's Name: _____

Parent's Signature: _____ Date: _____